

# SIGMA BETA DELTA 2016 STUDENT FELLOWSHIP APPLICATION INSTRUCTIONS

The SBD Fellowship Program will award twenty eight (28) fellowships to qualifying members in 2016. The awards range from \$1,500 - \$1,000 (honorable mentions of \$250 may be awarded). Each chapter will nominate **only one** qualifying SBD member from their local chapter and forward their application to the SBD Central Office.

The Sigma Beta Delta Fellowship **Application Form** is to be completed by the student applicant. The application must include responses to the essay and transcripts covering the student's complete collegiate career. The student nominated must request that official transcripts be sent from the school to the SBD Central Office.

### **Who is eligible to compete for the SBD Fellowships?**

Any SBD member or student who will be or has been invited to become a member during the 2015-2016 academic year is eligible to compete in the SBD Fellowship Program. In the case of a nominee who will be invited to join Sigma Beta Delta during this academic year, the fellowship award will be contingent upon acceptance of the membership invitation. Award winners must show proof of future academic enrollment to receive the cash award. Winners have up to a year after the winners are announced to receive the award.

### **How do local chapters select their nominee?**

Local chapters may set their own procedures for selecting their nominee. However, Sigma Beta Delta requires each chapter to use the standard criteria for the fellowship program, including the Fellowship Application Form, and the Fellowship Recommendation Form.

### **Apply one of two ways**

**Email** a PDF scanned copy of the complete Fellowship Application (including; Application Form, Nomination Form, and Personal Essay) to the SBD Central Office by the **deadline date of May 14, 2016**. Type "(Your Last Name) Fellowship Application" in the email subject line. Official Transcripts should be emailed or mailed separately from the institution, postmarked by the deadline. **E-Mail to:** [sigmabetadelta@umsl.edu](mailto:sigmabetadelta@umsl.edu)

**Mail** a complete copy of the Fellowship Application (including; Application Form, Nomination Form, and Personal Essay) to the SBD Central Office by the **deadline date of May 14, 2016**. Official Transcripts should be emailed or mailed separately from the institution, postmarked by the deadline.

**Mail to:** Sigma Beta Delta  
Fellowship Application  
1 University Blvd  
Provincial House P11  
St. Louis, MO 63121

Chapters can send **only one** nomination per chapter to the Central Office  
Official transcripts required under separate cover.

### **A complete Fellowship Application Packet includes:**

1. Fellowship Application Form
2. Personal Essay
3. Fellowship Recommendation Form
4. Official transcript

### **Award Distribution**

Award winners will be announced August, 2016. After Fellowship recipients provide proof of continuing education, a photo, and a photo release form a check will be made out in the recipient's name and mailed to the Faculty Advisor of the student's SBD chapter for presentation to the student (if applicable) or mailed to the recipient.

Questions, please call the SBD Central Office - 888-723 -7181  
Sigma Beta Delta is an Equal Opportunity Educational Organization.

**SIGMA BETA DELTA**  
**2016 Student Fellowship**  
**Application Form**

## Significant Work Experience

List current or most recent first. (Attach additional sheets if necessary)

Employer	Dates (month and year) From - To	Nature of Work
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**SIGMA BETA DELTA**

**2016 Fellowship Recommendation Form**

(To be completed by faculty/staff and

Please comment on the applicant's financial status and other information that may help in the decision (while need is not the primary consideration in making the award, Sigma Beta Delta would like to know of the student's need if applicable).

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Please comment on the applicant's community service activities (university or otherwise).

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In comparison with other business students in the same classification as the applicant, how would you rate the applicant with respect to the following qualities:

	Inadequate Opportunity to observe	Below Average Bottom 1/3	Average Middle 1/3	Good Top 1/3	Very Good Top 20%	Outstanding Top 10%	Truly Exceptional Top 2%
Intellectual Ability							
Maturity							
Leadership Potential							
Personality/Ability to get along well with others							
Written Skills							
Oral Skills							
Creativity/Imagination							
Self-Confidence							
Potential for Career Advancement							

Signature

Title

Date

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